

**CITY OF ONTARIO
BUILDING DEPARTMENT
INDUSTRIAL/COMMERCIAL/MULTI-FAMILY SUBMITTAL REQUIREMENTS**

Number of sets of plans and other information required for initial submittal:

Three (3) sets of architectural/structural/mechanical/plumbing/electrical plans, wet-stamped and -signed by architect or engineer, are required (one set ea. will be routed to Planning and Fire Department).

Exception: Mechanical/plumbing/electrical plans may be wet-signed by the designer who prepares them.

One set of structural calculation and soils report (if any) wet-stamped and signed by an engineer. One set of energy calculation wet-signed by the designer who prepares it.

One set of acoustical analysis when required by the Development Advisory Board (DAB).

To be submitted separately from architectural/structural plans:

Three (3) sets of site security lighting plans including photometrics to be routed to the Police Department.

Four (4) sets of landscape plans to be routed to Public facilities and Planning Department.

Two (2) sets of grading/storm drain/building sewer & domestic water plans, one copy of soils reports and hydrology study, and one copy of structural calculation for any retaining wall and utility pipe sizing. Separate plan check fee is required for grading permit application. Contact Engineering Department at 909-395-2025 for their grading plan submittal requirements.

To be submitted separately from OR with the architectural and structural drawings:

Two (2) sets of site walls plans as specified by the DAB-approved site plan, together with one set of structural calculation wet-stamped and -signed by an engineer.

One (1) set of electrical plans with site plans for light pole bases and one set of structural calculation. Plans shall be wet-signed by the designer and calculation shall be wet-stamped and -signed by an engineer.

All detached structures shown on the DAB-approved site plan.

Architectural/structural plans, drawn on 18"x24" or larger paper, shall include the following:

1. All mechanical, electrical, and plumbing work.
2. Site plan showing location of parking, disabled access, and building entrances.
3. A building design summary specifying the type of construction, occupancy, sprinkler requirement, fire-rated construction, division wall (if any), etc.
4. Compliance with disabled access requirements, i.e. main entrance, path of travel from public sidewalk/parking, restrooms, drinking fountain/telephone if provided, etc.
5. Floor and roof plans, building elevations, building sections, door and window schedules, and details.
6. Structural foundation, floor and roof framing plans, member sizes, and construction details.

Note: DAB number and conditions preferably should be provided and attached to the arch./struct. plans at their initial submittal. If they are not provided at that time, additional plan check fee may be assessed later if the Building Department has to recheck plans for design changes triggered by the DAB conditions.

Any fire sprinkler plans are to be submitted directly to the Fire Department for their review and approval.